



JOB OFFER

Cultural and Arts Development Project Coordinator

Type: Temporary

Duration: Now to December 31, 2026

Location: From home and frequent travel within the territory

Salary : to be negotiated

Schedule: Full-time

Minwashin

Minwashin is a non-profit organization that aims to support, develop and celebrate the Anicinabe nation's arts, language and culture. To learn more, visit minwashin.org

Job Description

Under the supervision of the general direction, this person will help coordinate the organization's artistic department projects. These projects involve developing innovative ways to equip Anicinabe artists and cultural leaders with the tools they need to professionalize their art. The project manager's responsibilities will require them to travel throughout Anicinabe territory to meet with artists and cultural leaders.

Tasks and responsibilities

- Conduct interviews with artists to update their portfolios;
- Mobilize a network of partners, maintain relationships, and respond to requests for collaboration;
- Develop a communications strategy to reach artists and cultural bearers;
- Organize training sessions and workshops to share knowledge with cultural bearers;
- Support artists in developing their practice;
- Provide cultural mediation services to partners;
- Facilitate meetings with artists and cultural bearers.

Expected qualifications

- Be an Indigenous person living in Abitibi-Témiscamingue or Outaouais;
- Have an interest in the arts;
- Be able to work independently and show initiative;
- Good at managing priorities;
- Fluent in spoken and written French and English;
- Able to work in a development context;
- Valid Class 5 driver's license and access to a vehicle.

To apply, send your résumé by email at info@minwashin.org

Deadline to apply : March 31, 2026, 11:59PM.

